



**IMPORTANT UPDATE:**

**Administrative Fee Change Notice**

Beginning in December 2020, the ChoiceBuilder® Administrative Fee will increase by \$5 for groups with 2 – 199 employees.

This change reflects the ongoing costs of providing you with affordable and competitive ancillary products in a single and consolidated program.

We look forward to continuing to support and provide you outstanding service and look forward to the continued relationship.

Please note: the new Administrative Fee Schedule is included in the October 2020 version of the ChoiceBuilder Employer Administrative Guide recently published and available at [www.ChoiceBuilder.com](http://www.ChoiceBuilder.com).

New Administrative Fee Schedule	
2-8 Employees	\$25
9-20 Employees	\$30
21-199 Employees	\$35