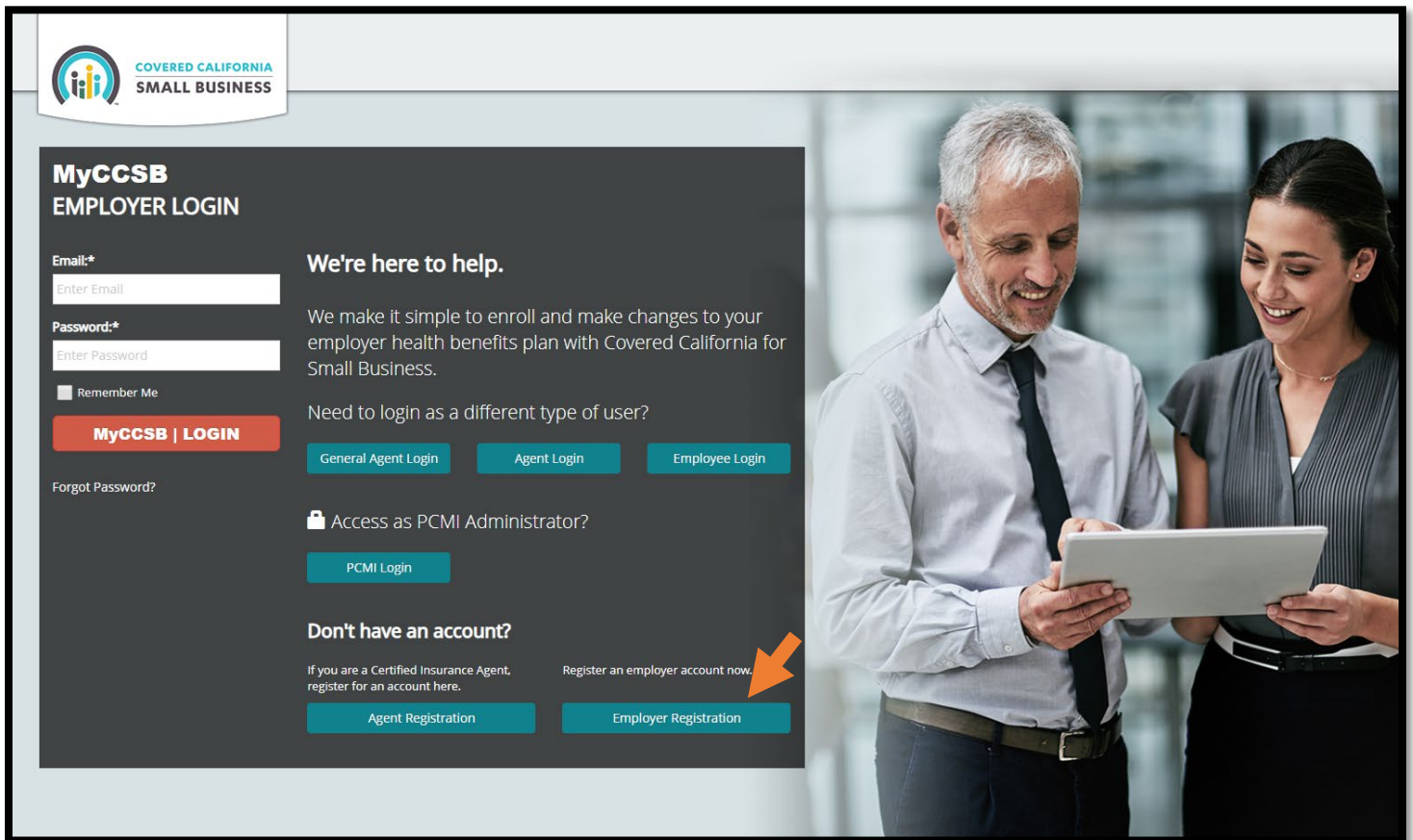




Creating an Employer MyCCSB Login

Step 1:

If you have not yet registered, click the “Employer Registration” button located under the section header “Don’t have an account?”

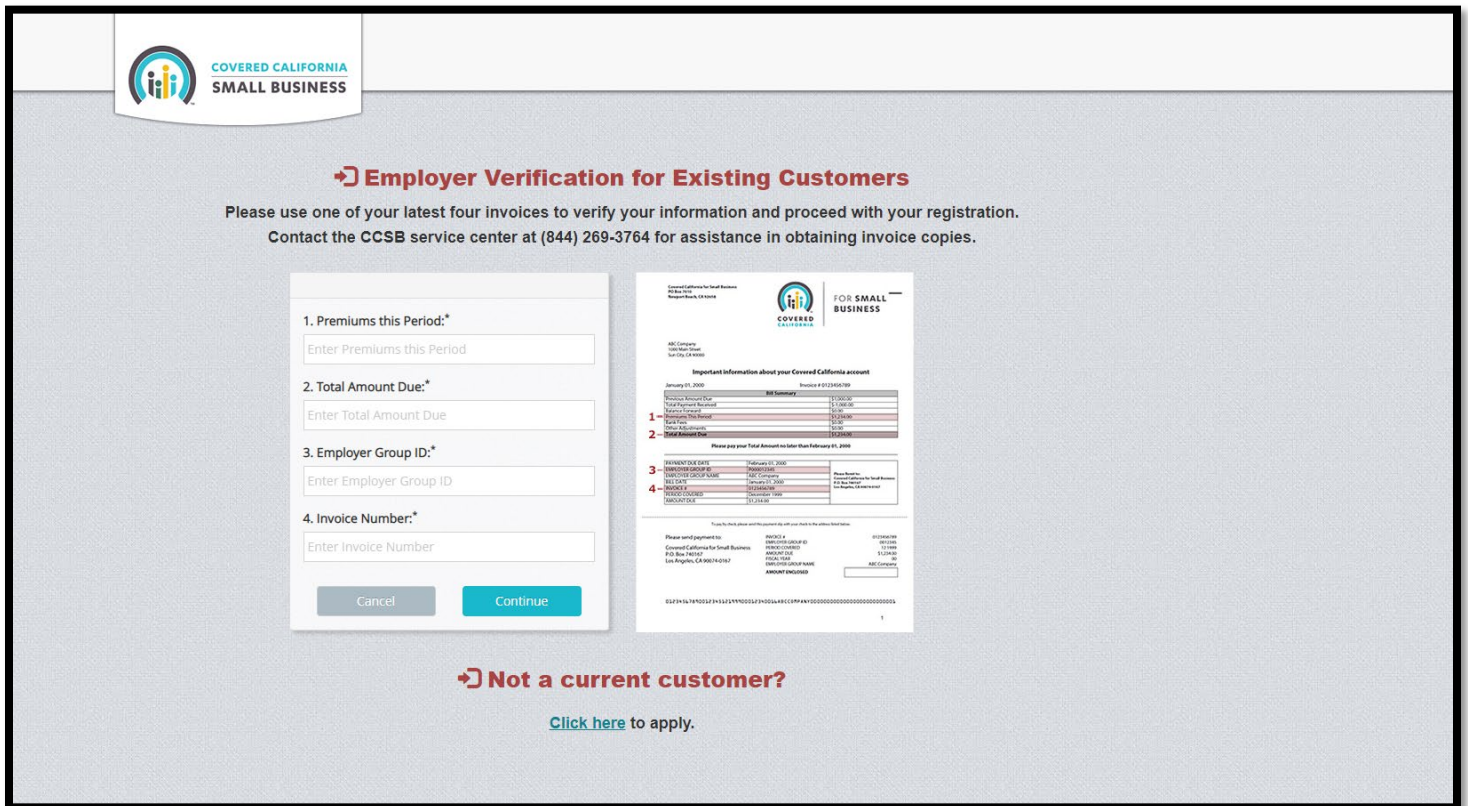


Step 2:

On the Employer Verification page, you will enter the information below from your latest invoice:

- The premiums for this period
- The total amount due
- The Employer Group ID
- The invoice number

Click “Continue” to proceed.



Employer Verification for Existing Customers

Please use one of your latest four invoices to verify your information and proceed with your registration.
Contact the CCSB service center at (844) 269-3764 for assistance in obtaining invoice copies.

1. Premiums this Period:
Enter Premiums this Period

2. Total Amount Due:
Enter Total Amount Due

3. Employer Group ID:
Enter Employer Group ID

4. Invoice Number:
Enter Invoice Number

Cancel Continue

Important information about your Covered California account

Invoice #	Invoice #	Invoice #
1	2	3
4	5	6
7	8	9
10	11	12

Please pay your Total Amount no later than February 15, 2018.

Not a current customer?
[Click here](#) to apply.

If you are not a current customer:

- Select the hyperlink “Click here to apply” at the bottom of the page.
- You will be redirected to a new page where you will need to fill in your Federal Employer ID Number (FEIN), email address (twice), and password (twice). Once all this information is filled in, click “Register.”



Step 3:

Now you will enter a password and confirm it.

Then enter your email address and click “Register.”

→ New Employer Registration

Enter Federal Employer ID Num:*
Enter Federal Employer ID Num

Enter Email Address:*
Enter Email Address

Enter Email Address Again:*
Enter Email Address Again

Password:*
Enter Password

Confirm Password:*
Enter Password Again

Cancel Register

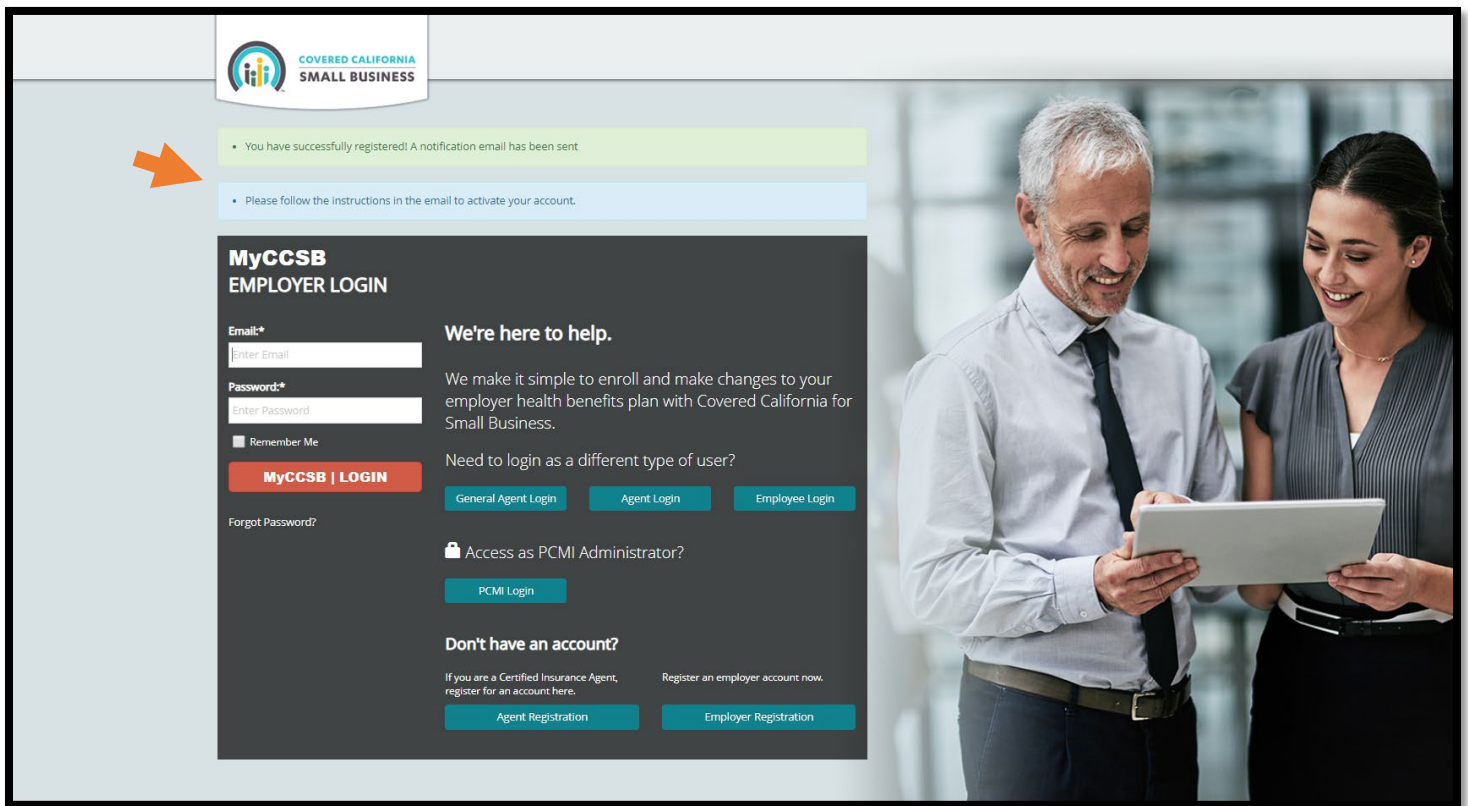
Not ready to register? Get additional information or contact the CCSB sales team for support. Visit the [CCSB website](#) for details.

Note: The password needs to be at least 8 characters with at least 1 number **or** special character such as *, !, @, \$.



Step 4:

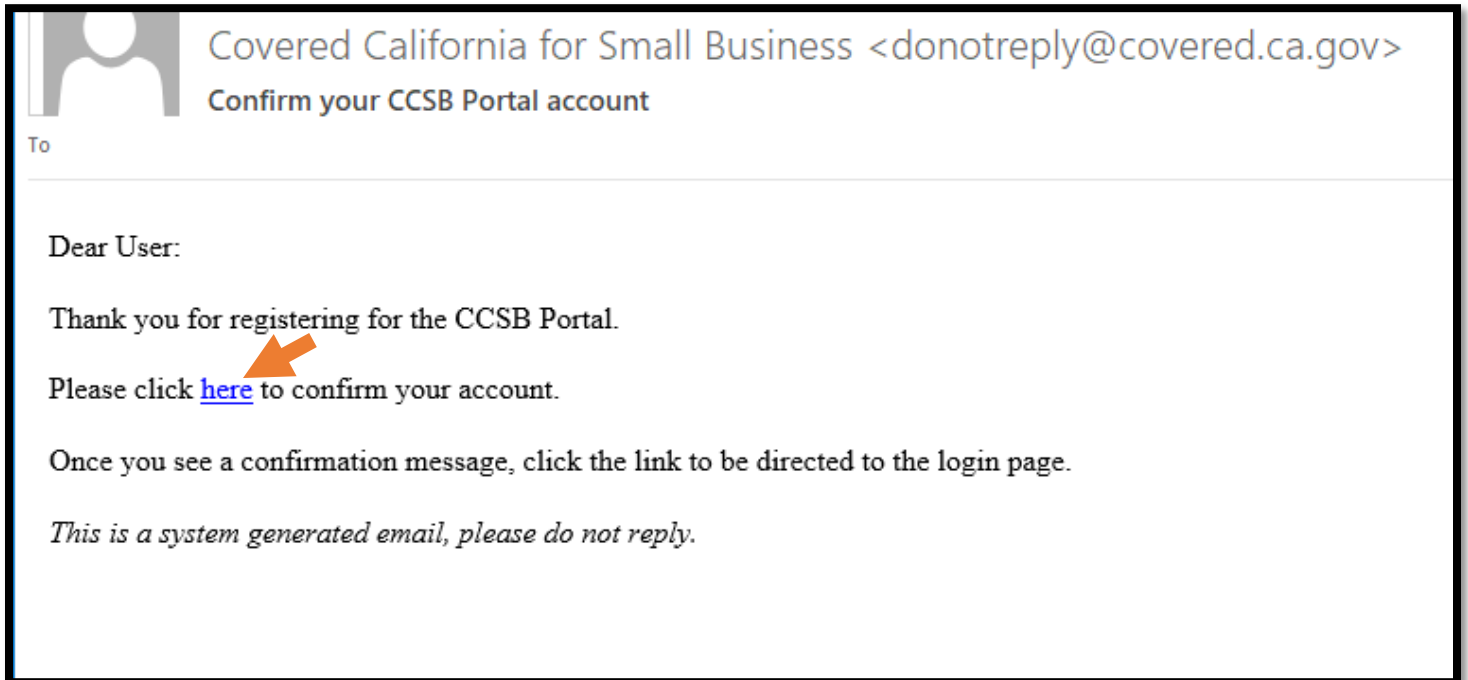
A message to follow instructions that were sent to your email and confirm your account by clicking on the provided link within the confirmation email.





Step 5:

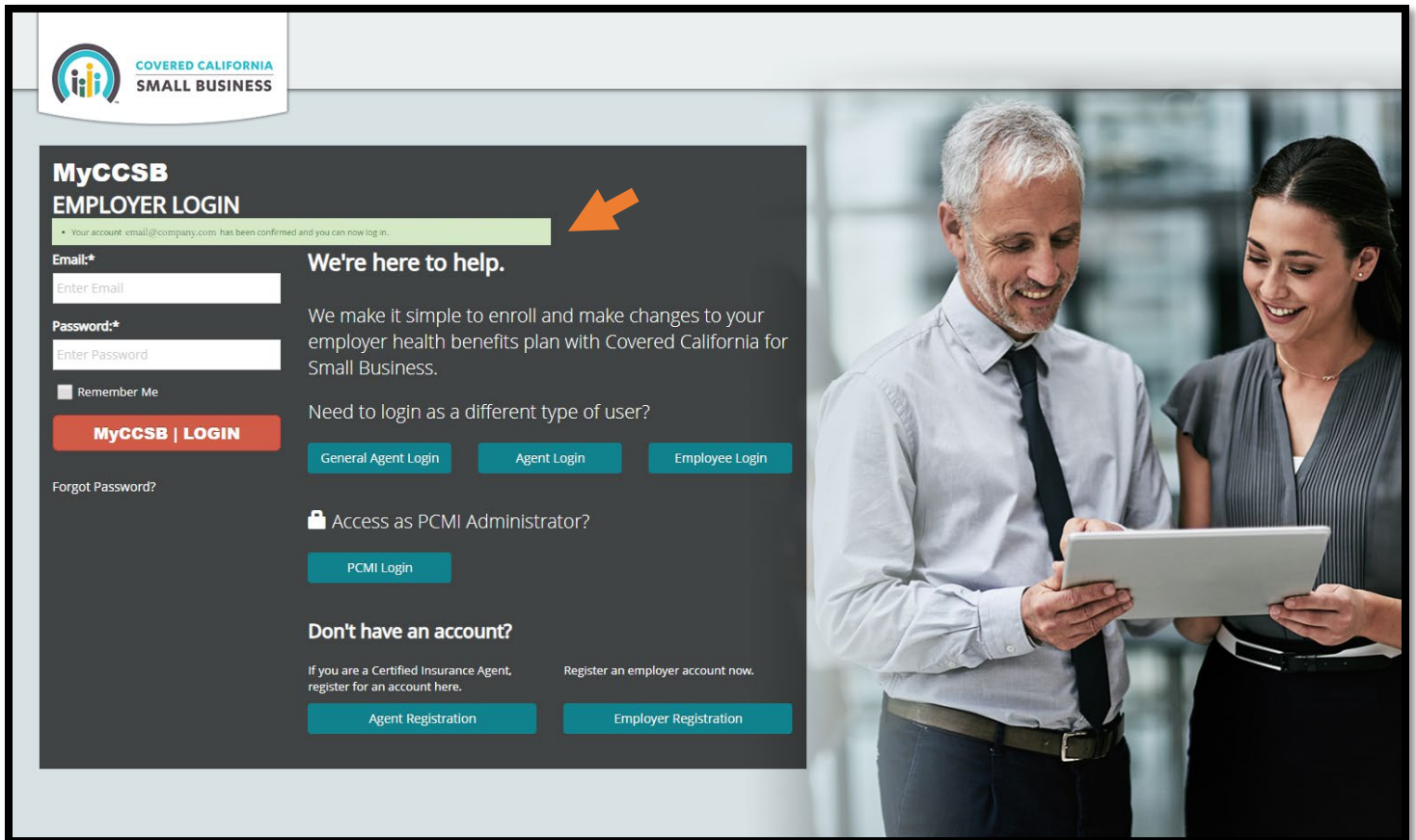
From your email message, confirm your account by clicking on the provided link.





Step 6:

After clicking on the confirmation link, you will be redirected to the MyCCSB Portal login page where a confirmation message will appear.



You are now registered! Enter your email and password, and click login to access your account.