



# Save Your Sanity

*with Health Net's*

## Race to the Finish *Resources*

*December 1 renewals made simple*

December 2015 renewals may just break records! Save your sanity with our rapid renewal checklist and timeline. The faster you connect with us, the faster we get your groups renewed.

**Janis E. Carter,**  
Health Net

*We create solutions that  
work for your business.*

### *The Countdown: What to expect and when*

<i>When</i>	<i>What to expect</i>
Late August	December 2015 renewal packages ready.
8/31/15	Call your account manager if you do not have your renewal packages.
9/1/15	December 2015 90-day closure letters mail.
10/1/15	January 2016 90-day closure letters mail.
10/20/15	Last date to submit plan changes to ensure accurate processing and billing for December 2015.
10/24/15	Health Net begins process to automatically renew groups into the plan listed in the Renewal Proposal – and as quoted – if no plan change is received.
11/4/15	December bill processing begins and runs through November 17.
12/1/15	Summary of Benefits and Coverage documents available at <a href="http://www.healthnet.com/sbc">www.healthnet.com/sbc</a> . Note that SBCs no longer mail with the renewals.

### *Good to know!*

#### **What happens if you submit plan changes after 10/20/15?**

Your groups can expect:

- Retroactive adjustments to billing on the January 2016 and possibly February bill cycles.
- Another set of ID cards.

*(continued)*

## *Race to the Finish checklist*

Skip the crunch, avoid delays, and be your clients' superhero!

- Connect with your Account Manager to go over any questions or group-specific strategies.
  - Use the Renewal Tool to help your 2–50 groups make their 2016 decisions
  - Access Quotes
  - Pull Rate Tables
  - Run Alternative Plan Quotes

Here's how to use these handy tools:

- Log in to your account at **www.healthnet.com**.
- Click on *Customer Status & Activity*.
- Choose the *Group Support* tab and then *Renewal Quote Activity*.

- Complete the Open Enrollment Medical Plan Change Request Form to request any plan changes.

Double check:

- Is the form accurate and complete?
- Has the employer signed the form?
- Have you sent enrollment forms for any new employee or dependent additions to Health Net for processing?

- Submit all changes and paperwork by October 20, 2015, to ensure timely, accurate processing and billing for the December bill!

### **New group numbers**

Groups moving from a transitional relief plan to an ACA-compliant plan, effective 12/1/15, will have a new group number assigned. You will see the new numbers in the Book of Business activity. Your groups will see them on their billing statement and online billing tool.

Health Net will move any applicable member-level credits under previous group numbers to the new ones.

### **Got new clients?**

Check out Health Net's Plus or Minus 3 Deal.  
Ask your Account Manager for details!

