

Company Name

Group Number

Effective Date / /

Guardian requires at least one person to be designated as the **AUTHORIZED APPROVER OF ACCESS (AAA)**. This individual will be responsible for managing and granting access to the group's information on the Guardian Anytime website. The AAA must be an internal company employee. While you may extend and approve authorization to a broker or Third-Party Administrator, they cannot be the AUTHORIZED APPROVER OF ACCESS.

**List AAA(s) who will control administration access to Guardian Anytime for your group plan.**

Authorized Approver of Access Name(s)	Phone Number(s)	Email Address(es) ~Please print clearly~	Existing User ID	Divisions Leave blank if all

In addition to the Authorized Approver of Access user(s) identified, please list any additional individuals that should have access as administrators of the group, authorized to add, view or change information via Guardian Anytime. The below users will not control the access to the group.

**List additional plan administrator(s) authorized to add, view or change information via Guardian Anytime.**

Additional Administrator Name(s)	Phone Number(s)	Email Address(es) ~Please print clearly~	Existing User ID	Divisions Leave blank if all

Guardian will pre-register all individuals listed on this form. The form must be signed by an owner or officer of your company. Individuals added or changed in the future will be managed exclusively by your designated AAA.

Each individual pre-registered by Guardian will receive an e-mail with instructions on how to complete the registration.

**General consent to electronic delivery of plan materials**

With your consent, Guardian will make all plan materials and related documents available to you online at [www.GuardianAnytime.com](http://www.GuardianAnytime.com).

- I consent to receive all plan materials electronically
- I only consent to receive my company's policy and employee certificates electronically
- I do not want to receive any materials electronically

